

Frederick County HealthCare Coalition Executive Committee Meeting Minutes

Date: July 16, 2007

Location: Frederick County Health Department

Attendance: Dr. Barbara A. Brookmyer
Gail Griff
Pat Hanberry
Helen Monk
Maria Shuck
Tom Werner
Jim Williams (chair)

Excused: David Little, Leigh Joos

Minutes: July 2, 2007 minutes approved unanimously as submitted.

Committee Reports:

Pharmacy Subcommittee – Has not met since last Executive Committee meeting. Next meeting Wednesday, July 18th at FMH. Upcoming presentation planned September 14th by expert on comparison cost of generic versus brand name medicines.

Affordability Subcommittee - Has not met since last Executive Committee meeting. Next meeting July 18th at FMH. Will finalize goals and then get to work on them.

Availability Committee – No report.

Needs Assessment Committee - Has not met since last committee meeting. Household telephone surveys to begin this week and last about 2 weeks. **Don't hang up!** Five focus groups to meet this week to provide system context for developing community health profile based on household survey of individual health status. Community Health Profile to be completed by October.

Old Business:

Fiscal Agent -

Review what David Liddle learned from the meeting with Community Foundation. The Community Foundation indicated that they would be willing to be the fiscal agent for the Coalition. Donations to Community Foundation would allow for tax deductions for donor. There is a \$200 minimum annual fee. **Motion:** When necessary and appropriate select Community Foundation as a fiscal agent. Passed unanimously. For later discussion must determine the process for managing the account and utilizing funds.

Organizational Membership-

Committee has not met yet to poll members about whether they represent themselves or an organization on the Coalition. Will compare committee member's responses with

attendance list from prior Coalition meetings to determine if any organizations are missing. Committee Chairs to send poll results to Gail.

Incorporation -

No additional information available. The incorporation process was reported to be relatively easy in contrast to apply for IRS 501(c)(3) status.

New Business:

Next Coalition Meeting - Potential agenda items include preparing for the legislative sessions, community health profile presentation, and pharmaceutical medicine pricing. Tentative meeting date October 3rd from 4-6:00pm at FMH with the agenda reserved for the Community Health Profile presentation. Invitations to go beyond current membership lists to include Focus Group participants and others.

Winter Coalition Meeting - Tentative December meeting on 5th or 12th for preparation for upcoming legislative session.

Next Meeting:

August 27th. Note it is not a regular meeting date and two earlier meetings in August are cancelled.

Motion to adjourn.